



Meet Our Staff



Miss Kilburn
Club Leader



Mrs Goldsmith
Club Assistant

Contact Us:

Telephone: 01964 550303

Email: Leconfield.primary@eastriding.gov.uk





Welcome to Leconfield Stars!

We provide child care from 7:30am-8:55am and 3:30pm-5pm every day in a friendly, caring and fun environment. You will find information about our breakfasts, snacks, activities, hours and costs in this booklet. If there is anything you would like to discuss please contact the school office.

We look forward to welcoming you and your child to Leconfield Stars.

Booking Forms

We would appreciate booking forms to be returned as soon as possible. These forms enable us to arrange food and resources. There is a cancellation charge if we do not receive 24 hours' notice. This does not apply to children who are absent due to illness or unforeseen emergency circumstances.

Only pre-booked places are accepted. This requires you to complete and return a booking form. **Booking forms are available from the school office.**

Payment

The payment required is £3 per session. This must be paid for in advance to guarantee your child's place. We require you to pay in full for each term. The payment should be given before the new term starts and no later than the first week of the new term. **Cheques are to be made payable to ERYC.**

Dropping Off/Collecting

When dropping children off in the morning it is necessary for you to use the **pupil entrance gate** and walk to the hall doors. This meets with our health and safety regulations. You may drop your child off any time after 7:30am. A member of staff will be there to welcome you and your child. **Please do not block the main access gates.**

Children should be picked up from the hall doors between 3.30pm and 5:00pm. There will be a fee to pay for any late pick-ups. This meets with our health and safety regulations. A member of staff will be there with your child ready to be collected.

Please use the sign in sheet at the door to sign your child in and out from the clubs.

Breakfast/Snacks

Breakfast is available to all children up until 8:15am. This consists of a selection of cereal, juice, yoghurts, fruit and toast. On Fridays we end the week with an additional choice such as bagels, crumpets or pancakes.

Healthy snacks are provided during after school care. If your child has any specific dietary requirements please explain these to the staff who will be happy to adapt their menu. All food provided conforms to the Food Standards for Schools.



Leconfield Stars Aims

We aim to provide children with a safe and secure environment where you can be assured that there is quality provision before school.

The staff plan themed days and weeks for Club activities which have included Halloween, Bonfire night, Children in Need and also birthdays. We strive to include the children and their interests whenever possible when planning future activities.



Behaviour

At Leconfield Stars we have high standards and follow strict behaviour guidelines that are consistent with the school's expectations.

Each child is recognised for good manners, helping to tidy up or helping other children. We believe that this feeds directly into the school's values of respect and kindness.

The Breakfast Club has a 'minion of the week' prize given on Fridays to the child who has been seen to go above and beyond what is expected of them.



Welcome to



Stars

*We provide friendly, caring and fun
before and after school club care.*

Breakfast: Drop off any time from 7.30am
After School: Collect by 5.00pm